

# LIBRARY MISSION STATEMENT AND RESPECTABLE USE POLICY

This mission statement and respectably use policy is designed to explain the objectives of the Learning Resource Center (LRC) and govern the activities.

## MISSION STATEMENT:

**The Library will provide a high-quality service in support of teaching and learning. This includes:**

- A comprehensive information and library service.
  - Facilities and access to computers.
- Support and guidance in the use of resources and equipment.
  - Provision of space for recreational reading
- Provision of services for staff which supports their teaching needs.

**This is to cater to the needs of all our users to promote the development of successful learning.**

## RULES:

**To help comply with this, the LRC has a small number of rules.**

All students are expected to follow the code of behavior that is a part of their contract with the school. Users are additionally requested to:

- Treat all other users and staff with respect.
- Respect resources and be responsible for items borrowed, returning them on time.
- Pay the replacement cost or replace lost or damaged resources.
  - Keep noise to a minimum.
- Refrain from taking food and drink into the Library.

**IN RETURN, THE LRC STAFF WILL BE EAGER TO HELP YOU TO COMPLETE YOUR STUDIES AND ACHIEVE YOUR AMBITIONS!**